



# AIMS

African Institute for  
Mathematical Sciences  
**NEXT EINSTEIN INITIATIVE**

The Secretariat  
District Gasabo, Secteur Kacyiru  
Cellule Kamatamu Rue KG590 ST  
Kigali, Rwanda

## **We're transforming Africa through innovative scientific training, technical advances and breakthrough discoveries!**

Established in 2003 in Cape Town, South Africa, the African Institute for Mathematical Sciences (AIMS) is a Pan-African network of centres of excellence offering postgraduate training, research, and public engagement for the advancement of Science, Technology, Engineering and Mathematics (STEM) in Africa. Building on the success of its first Centre in South Africa, AIMS launched the Next Einstein Initiative (NEI) in 2008 to scale up and roll out the AIMS model across the continent. Five additional centres were established in Senegal (2011), Ghana (2012), Cameroon (2013), Tanzania (2014), and Rwanda (2016). Its global secretariat is situated in Kigali, Rwanda and it has global offices in United Kingdom, Germany and Canada.

AIMS vision is to lead the transformation of Africa through innovative scientific training, technical advances and breakthrough discoveries which benefit the whole of society and its mission is to enable Africa's brightest students to flourish as independent thinkers, problem solvers and innovators capable of propelling Africa's future scientific, educational and economic self-sufficiency.

Collectively, AIMS centres provide an intensive and broad education to over 275 African students each year and prepares them for leadership careers in academia, government and industry. The AIMS educational program relies on top international lecturers who teach in a 24-hour learning environment.

If you bring a collaborative spirit with a passion to effect change, consider this opportunity as the...

## **Intern, Africa Science Week!**

The Africa Science Week (ASW) Intern will provide support to the NEF Africa Science Week, NEF Ambassadors programme, NEF Global Gathering 2020, Scientific African Magazine and any other support required in the communications unit of the NEF.

Reporting to the Online Community Manager, you will support the communications team to recruit Audio & Visual (AV) companies in each country to cover the NEF Africa Science Week, draft and schedule social media posts as approved, follow up with Ambassadors on ASW website content & branding materials, follow up with Ambassadors for any communications needs, support content mining and blogging as required, manage AV projects as required, support content gathering for the NEF Global Gathering 2020 revamp and providing website support to other NEF ongoing activities including Scientific African Magazine.

As the ideal candidate, you will support the NEF Ambassadors to complete the ASW agreements and letters, follow up with NEF Ambassadors to provide reports following the implementation of Africa Science Week in their countries and liaise with NEF Ambassadors on other required documents.

This is a 4-Month Internship opportunity based at AIMS Secretariat in Kigali, Rwanda.



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## Do you have what we need?

- University Diploma in Communications/Marketing/Journalism/Social Media Management or a related field.
- At least one-year work experience in communications, policy development or project management.
- Knowledge of online and social media trends and best practices.
- Strong writing skills (strong writer).
- Ability to work independently and take initiative as required.
- Ability to effectively manage multiple and often conflicting priorities.
- Self-sufficient with MS Office (Word, Excel, PowerPoint, Publishing), Design applications and savvy with web-based applications (Dropbox, Google, Skype).
- Available to respond to situations that may arise outside of normal work hours.
- Ability and willingness to travel within and outside Africa whenever required.
- Fluency in French is an asset.

## Are you ready to be a part of the transformation?

Submit your letter of motivation, including salary expectations together with a detailed CV in English to: [careers@nexteinstein.org](mailto:careers@nexteinstein.org) (i.e. quote “Intern, Africa Science Week” in the subject line). **Applications will be accepted until August 5, 2019.**

Should no feedback be received from AIMS-NEI within four weeks of your submission, kindly accept that your application will not be further pursued. AIMS-NEI reserves the right not to make an appointment at its sole discretion.

AIMS-NEI is an equal opportunity employer.