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AIMS NEI Fellowship Program for Women in Climate Change Science

Terms of Reference for Home Institutions and Supervisors

Introduction

This document describes the terms of reference for home institutions and supervisors of applicants to the AIMS NEI Fellowship Program for Women in Climate Change Science. This fellowship program seeks to increase women's participation in, and contribution to, a more sustainable societal response to climate change in Africa. It was made possible by a grant from the International Development Research Centre, Ottawa, Canada, www.idrc.ca, and financial support from the Government of Canada, provided through Global Affairs Canada (GAC), www.international.gc.ca.

More information about the fellowship program is available at: <https://www.nexteinstein.org/research/aims-nei-fellowship-program-for-women-in-climate-change-science/>.

Definitions

- ❖ The term “home institution” refers to an applicant's current work environment. Home institutions must be non-profit and may include universities, independent research institutions, non-governmental organizations, and governments, among others.
- ❖ The term “host institution” refers to the work environment where an applicant proposes to execute her project. Host institutions must be non-profit and in Africa.
- ❖ The term “supervisor” refers, more precisely, to an applicant's immediate supervisor at her home institution.

Requirements and Responsibilities

- ❖ The home institution must be engaged in activities not primarily geared towards profit-making.
- ❖ In the event that an applicant is successful, the supervisor will, in collaboration with other relevant administrative authorities at the home institution, grant her permission to travel to the host institution for a nominal duration of 12 months for the purpose of executing her project.
- ❖ The applicant's remuneration and any other financial or contractual agreements that exist between her and the home institution will not be affected by her tenure of the fellowship.



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- ❖ The home institution will not expect compensation from AIMS NEI for any financial costs incurred as a result of the applicant's tenure of the fellowship.
- ❖ The home institution agrees to provide any information that AIMS NEI may request to facilitate the monitoring and evaluation of the fellowship program.
- ❖ The home institution will inform AIMS NEI as soon as possible of any changes to the applicant's circumstances that could affect her continued eligibility for the fellowship.

Signatures

This document must be signed by both the supervisor and a designated representative of the home institution.

Representative of home institution

Names: _____

Position: _____

Signature: _____

Date: _____

Supervisor

Names: _____

Position: _____

Signature: _____

Date: _____