

**AIMS**African Institute for
Mathematical Sciences
NEXT EINSTEIN INITIATIVE

REQUEST FOR PROPOSAL HIGH

To: Whom it may concern

Attention:

Fax number:

From: Operations Department, Global Secretariat

Cc: AIMS-Teacher Training Program

Our file ref.: SC-RW-TTP-19-11-2018-
Request for Proposal_Smartclassrooms

Date: 19/11/2018

N° of pages including this page: 5

Re:

- **Design and Technical Specifications for the Installation of Air Conditioners,**
- **Design and Technical specifications for the installation of Electrical outlets and Ethernet outlets destined for Secondary schools across Rwanda.**
- **Installation of Lightening and Earthing protection system.**

If you do not receive all pages, please contact us immediately. Thank you.

MESSAGE:

Dear Sir/Madam,

This is the African Institute for Mathematical Sciences, Next Einstein Initiative (AIMS-NEI) in Kigali.

Within the framework of our operations, we would like to request your best and final offer (BAFO) in Rwanda Francs (RWF) for the following commodities :

1. Type:

- Design, Technical Specifications and Bill of materials needed for the installation of Air conditioners in Secondary schools listed in Attachment 2
- Design, Technical specifications and Bill of materials needed for the installation of Electrical outlets with at least 6 wall outlets and at least 6 desk outlets in each of the classroom at the specified schools listed in Attachment 2
- Design, Technical specifications and Bill of materials needed for the installation of Ethernet outlets with at least 6 wall outlets and at least 6 desk outlets in each of classroom at the specified schools in Attachment 2
- Design, Technical specifications and Bill of materials needed for the installation of Lightening and Earthing/Grounding protection systems at the specified schools in Attachment 2

2. Inspection:

Site inspections must be carried at each of the schools listed in Attachment 2.

3. Quantity and destination:

All the installations will be done in classrooms at the schools listed in Attachment 2.

4. Delivery delay:

Immediate – All detailed designs are required URGENTLY. Please advise best delivery delay ex-works and to each as per Attachment 2.

The final delivery schedule will be finalised at the time of placing the Purchase Order / Contract.

Furthermore, please advise daily capacity and lead time required for fulfilling the above-mentioned requirement.

The design should be completed in 30 days from the date on this Request for Proposal.

5. Liquidated Damages:

Arrival after agreed delivery schedule will be subject to a deduction from the invoice of 0.1% per day up to maximum 5% of the total value of the contract.

6. Payment:

Within 30 days from works completion at all sites and all supporting documents in order by the contractor, i.e. provisional acceptance of works, completion works, commercial invoice, proforma invoice, signed delivery notes and Goods Received Notes issued by Schools.

7. Your offer should clearly state the following:

- a) price per item and cost for total amount of each item and finally the total cost
- b) total price to each school for all items; (price should be net after deduction of any discount and should be inclusive of all taxes and duties)
- c) discounts
- d) firm delivery date to each school – **timing is essential**
- e) **specifications for each of the items** – should your specs differ from those requested, please indicate, specifications to be attached to provided offer form

8. Pertinent information:

1. Alternatives to requested specifications may be considered.
2. Proposal is required for the operation of Smart classrooms at the schools listed in Attachment 2. Therefore, it is essential that the proposal is delivered as a matter of urgency.
3. Exact delivery date must be stated
4. We reserve the right to split up the order between several sellers
5. AIMS-NEI Purchasing Terms and General Conditions attached hereto are applicable.

9. All or None Clause:

The AIMS-NEI reserves the right to accept the whole or part of your offer and the lowest bid need not be accepted. Should your offer be accepted, you will be required to sign, stamp and return our formal Purchase Order confirming your acceptance of the agreed terms and conditions as per attached Annex 1.

10. Required documents and certificates:

(All documents in **English** to clearly state "Academic")

- **Financial offer - signed and stamped detailed quotation (including cost per unit) and all applicable charges**
- **Technical offer – signed and stamped including Design, Technical specifications and Bill of materials**
- **Business registration certificate from RDB**
- **Tax clearance certificate**
- **Company profile including at least three client references**

11. Validity:

Your offer must remain valid until 19/01/2019 before which a purchase order, if placed, should be accepted by you.

12. Confirmation:

Please acknowledge receipt of this request and indicate your intention to bid.



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13. Offer:

Must be received latest by 19/12/2018 by 14.00 hours at the AIMS Secretariat **time**, or preferably earlier, and should be sent in **SEALED ENVELOPE** addressed to :

Attention; Operations Department

African Institute for Mathematical Sciences, Teacher Training Program
District Gasabo, Secteur Kacyiru, Cellule Kamatamu Rue KG590 ST 1, Kigali, Rwanda
Telephone; +250788356010 Email; snyiratunga@nexteinstein.org

and clearly mention : Design, Technical Specifications and Bill of materials for Smart classrooms

YOUR OFFER MUST BE SUBMITTED ON ATTACHED FORM (Attachment 1)

Offers not addressed and sent as required will NOT be considered.

Please acknowledge receipt of this request and indicate your intention to bid.

Thank you and best regards

MOULAYE CAMARA
Managing Director, Operations – AIMS Global Network

Telephone numbers for further information:
Mobile No. +250788356010

Enclosures:

- i. Consumables / Materials quotation form
- ii. List of Schools

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NEXT EINSTEIN INITIATIVE**ATTACHMENT 2: LIST OF SCHOOLS**

No	SCHOOL NAME	TELEPHONE	DISTRICT	SECTOR	PROVINCE
1	GS KAGOROGORO	0788813547	GICUMBI	CYUMBA	NORTH
2	COLLEGE SAINT BERNARD KANSI	0788539910	GISAGARA	KANSI	SOUTH
3	ES RUTOBWE	0788477467	KAMONYI	KAYUMBU	SOUTH
4	GS RURAGWE	0783428580	KARONGI	BWISHYURA	WEST
5	GS BUHABWA	0787516322	KAYONZA	MURUNDI	EAST
6	GS MUSANZE 1	0788854067	MUSANZE	MUSANZE	NORTH
7	COLLEGE ADEC RUHANGA	0788866720	NGORORERO	GATUMBA	WEST
8	GS JENDA	0783122269	NYABIHU	JENDA	WEST
9	GS.KARENTERA	0783781820	NYAMASHEKE	KIRIMBI	WEST
10	E.S.NYANZA	0788413629	NYANZA	BUSASAMANA	SOUTH
11	GS KIYONZA	0788853919	NYARUGURU	NGOMA	SOUTH
12	GS UMUBANO 1	0788220407	RUBAVU	GISENYI	WEST
13	G.S MUSHAKA	0788217212	RUSIZI	RWIMBOGO	WEST
14	GROUPE SCOLAIRE ST ALOYS RWAMAGANA	0788530100	RWAMAGANA	KIGABIRO	EAST
15	GS RUHUHA	0725397832	BUGESERA	RUHUHA	EAST
16	ES KIRAMBO	0788413175	BURERA	CYERU	NORTH
17	GS JANJA	0783181449	GAKENKE	JANJA	NORTH
18	KACYIRU 2	0788309760	GASABO	GISOZI	KIGALI
19	ES. KIZIGURO	0788626400	GATSIBO	KIZIGURO	EAST
20	GS CYARWA	0788594687	HUYE	TUMBA	SOUTH
21	GS KICUKIRO	0788824996	KICUKIRO	NIBOYE	KIGALI
22	ECOLE SECONDAIRE RUSUMO	0788460456	KIREHE	KIREHE	EAST
23	GS GITARAMA	0788220790	MUHANGA	NYAMABUYE	SOUTH
24	GS BARE	0788617382	NGOMA	MUTENDERI	EAST
25	GS TABAGWE	0788784092	NYAGATARE	TABAGWE	EAST
26	GS KADUHA A	0783065781	NYAMAGABE	KADUHA	SOUTH
27	GS KANYINYA	0788460012	NYARUGENGE	KANYINYA	KIGALI
28	ES KIGOMA	0788403417	RUHANGO	RUHANGO	SOUTH
29	GS APAPEC MURAMBI	0783311206	RULINDO	MURAMBI	NORTH
30	E.S MURUNDA	0788641829	RUTSIRO	MURUNDA	WEST
31	UNIVERSITY OF RWANDA - COLLEGE OF EDUCATION (CLASSROOM 1)	0785517032	GAHINI	KAYONZA	EAST
32	UNIVERSITY OF RWANDA - COLLEGE OF EDUCATION (CLASSROOM 2)	0785517032	GAHINI	KAYONZA	EAST