



AIMS

African Institute for
Mathematical Sciences
NEXT EINSTEIN INITIATIVE

The Secretariat
District Gasabo, Secteur Kacyiru
Cellule Kamatamu Rue KG590 ST
Kigali, Rwanda

We're transforming Africa through innovative scientific training, technical advances and breakthrough discoveries!

The African Institute for Mathematical Sciences (AIMS, www.nexteinstein.org) is a pan-African network of centres of excellence for postgraduate training, research and outreach in mathematical sciences. Its mission is to enable Africa's brightest students to flourish as independent thinkers, problem solvers and innovators capable of propelling Africa's future scientific, educational and economic self-sufficiency. The first AIMS centre opened in Cape Town, South Africa in 2003; since 2011, AIMS has opened additional centres in Senegal, Ghana, Cameroon, Tanzania and Rwanda. The goal of the AIMS Next Einstein Initiative (AIMS-NEI) is to build a pan-African network of 15 centres of excellence across the continent by 2023.

Each AIMS centre provides an intensive and broad education to over 50 African students each year and prepares them for leadership careers in academia, governance and industry. The AIMS educational program relies on top international lecturers who teach in a 24-hour learning environment.

If you bring a collaborative spirit with a passion to effect change, consider this opportunity as the...

Program Coordinator, Teacher Training Program, Cameroon

The Program Coordinator, Teacher Training Program (TTP) Cameroon will be responsible for the overall coordination of the Teacher Training Program in Cameroon, ensuring that the program leads to improved delivery of Mathematics education for secondary school students in Cameroon. The Coordinator will ensure that the TTP's intended outcome of strengthening the pipeline for STEM at the secondary level of learning remains the objective throughout the execution of the program.

In this role and reporting to the Director, with a technical reference to MCF Program Manager based at the Secretariat in Kigali, you will be in charge of the implementation of the MCF TTP program activities, monitoring of program quality, performance, delivery of outputs, and outcomes, and dissemination of best practices learned from during implementation.

As a leader, and working closely with the Director TTP, you will ensure the effective management of the TTP program activities with full compliance to all donor regulations; ensure monthly budget follow up and appropriate utilization of project budgets. Additionally, you will be required to act as Officer in Charge during the absence of the Director.

This is a full-time opportunity based at AIMS Cameroon, Yaoundé.

Do you have what we need?

- Minimum of 7-10 years of relevant experience program management and coordination, with a minimum of three years in Africa.



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- A university degree in humanities, social sciences, management or any other relevant field of study.
- Have a proven track record of successful coordination skills with practical experience running offices and training.
- Experience in effective people management, including implementation of standard procedures + knowledge and utilization of best practices in administration and operations.
- Excellent English and French communication (oral, written and presentation) and analytical skills.
- Experience in project formulation, design and overall familiarity with the project management cycle.
- In-depth understanding of the development, socio-economic and political context in the Cameroon Education system.
- A good understanding of the key trends and emerging issues in the fields of education, especially Science, Technology, Engineering and Mathematics (STEM) in Africa; Understanding of the development planning frameworks in Africa.
- Demonstrated experience in working to tight deadlines, and managing pressure;
- Self-motivated and able to work with minimum supervision.
- Very strong computer skills (Excel, Word, and PowerPoint) with experience in handling primary and secondary data, presenting information using excel, access and ppt.

Are you ready to be a part of the transformation?

Submit your letter of motivation, including your salary expectations, together with a detailed CV in English to: careers@nexteinstein.org (i.e. quote **“Program Coordinator, TTP CAM”** in the subject line).

Applications will be accepted until June 8, 2018.

Should no feedback be received from AIMS-NEI within four weeks of your submission, kindly accept that your application will not be further pursued. AIMS-NEI reserves the right not to make an appointment at its sole discretion.

AIMS-NEI is an equal opportunity employer.