

**REQUEST FOR QUOTATION (RFQ 17/006)**

<b>Smart UPS 20 KVA / Smart UPS 10 KVA</b>	
Date of issue:	Tuesday, 31 <sup>st</sup> October 2017
Closing Date and Time:	<b>Wednesday, 15<sup>th</sup> November 2017 at 5 PM COB</b>
Contact details:	Quotations and enquiries must be submitted via email only and sent to; <a href="mailto:procurementpanel@nexteinstein.org">procurementpanel@nexteinstein.org</a> .  Always indicate the RFQ number with your submission
Category	IT Equipment

**1. PURPOSE AND SCOPE:**

The African Institute for Mathematical Sciences is soliciting to establish a contract for the one time purchase and installation of one (1) APC Smart-UPS 20KVA and one (1) APC Smart-UPS 10KVA.

**2. TECHNICAL SPECIFICATION**

Mandatory Desired Item Requirements: Desired Item must meet or exceed the mandatory requirements listed below

<b>Equipment</b>	<b>Description</b>
<b>UPS 20 KVA</b>	<ul style="list-style-type: none"> <li>❖ APC Smart-UPS VT 20kVA 208V</li> <li>❖ APC Smart-UPS VT 20kVA 208V must be include 2 battery modules, and be expandable to 4</li> <li>❖ APC Smart-UPS VT 20kVA 208V must be compatible with 208V and 220V 3 phase and support 120V, 208V, and 220V output.</li> <li>❖ Operating voltage: 220-240V</li> <li>❖ UPS Network Module,</li> <li>❖ Minimum Battery runtime 45 minutes at full load, 60 minutes at 80% load</li> <li>❖ Manufacturer warranty: 1 year minimum.</li> </ul>
<b>UPS 10 KVA</b>	<ul style="list-style-type: none"> <li>❖ APC Smart-UPS VT 10kVA 208V</li> <li>❖ APC Smart-UPS VT 10kVA 208V must be include 2 battery modules, and be expandable to 4</li> <li>❖ APC Smart-UPS VT 10kVA 208V must be compatible with 208V and 220V 3 phase and support 120V, 208V, and 220V output.</li> <li>❖ Operating voltage: 220-240V</li> <li>❖ Rack-mount maximum RU – 2U</li> <li>❖ UPS Network Module,</li> <li>❖ Minimum Battery runtime 45 minutes at full load, 60 minutes at 80% load</li> </ul>



❖ Manufacturer warranty: 1 year minimum.
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### 3. GENERAL REQUIREMENT

3.1 Delivery of unit. The winning vendor will give To AIMS a five work day notice before delivery.

3.2 There will be a non-mandatory on-site meeting on November 8<sup>th</sup>, 2017 at 11H AM at **AIMS RWANDA (Former alpha palace hotel) site** to allow participating vendors to assess the installation site and to ask any questions that they may have. Please do confirm us by email your presence.

3.3 Installation- The winning vendor will be responsible for the installation of the both UPS at the respective site and will be responsible for the removal of all of the packing materials from the site.

3.4 Quotation need to be submitted by using the requirement list in Annexe A.

### 4. PAYMENT:

Vendor shall accept payment in accordance with the payment procedures of the Rwanda. Payment in advance is not permitted under this Contract.

### 5. DELIVERY AND RETURN:

**5.1 Shipment and Delivery:** Vendor shall ship the Desired Items immediately after being awarded this Contract and receiving a purchase order or notice to proceed. Vendor shall deliver the Desired Items within 15 working days after receiving a purchase order or notice to proceed. Desired Items must be delivered to **AIMS Rwanda (Former alpha palace hotel) site**.

**5.2 Late Delivery:** AIMS placing the order under this Contract must be notified in writing if the shipment of the Desired Items will be delayed for any reason. Any delay in delivery that could cause harm will be grounds for cancellation of the Contract, and/or obtaining the Desired Items from a third party.

**5.3 Return of Unacceptable Items:** If AIMS deems the Desired Items to be unacceptable, the Desired Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit AIMS to arrange for the return and reimburse AIMS for delivery expenses.

### 6. Miscellaneous

**6.1 Inquiries:** Inquiries regarding specifications of this RFQ must be submitted in writing to the contact named below with the exception of questions regarding the bid submission which may be oral. The deadline for written inquiries is November 10<sup>th</sup>, 2017 @ 5:00 p.m. All inquiries must be addressed to: Email: [procurementpanel@nexteinstein.org](mailto:procurementpanel@nexteinstein.org)

After this RFQ has been released, no contact between the Vendor and the AIMS, other than the individual listed above, for purposes relating to this RFQ, is permitted. Violation may result in rejection of the bid.



**6.2 Schedule of Events:**

Non-Mandatory on site visit.....November 8<sup>th</sup>, 2017 11:00 AM

Vendors Submission Deadline..... November 15<sup>th</sup>, 2017

Selection Notification .....November 22<sup>th</sup>, 2017 2:00 PM

**7. Quotation Form(Annexe B):**

The attached Quotation form needs to be completed and signed. Suppliers shall return the completed and signed Quotation form with their quotation

**Note: This is not a Purchase Order.**

**ANNEXE A: REQUIREMENTS**

<b>Requirement Item</b>	<b>Your Offer(Please fill Yes or Not)</b>
Soft start	
Surge suppressor	
Static bypass for use in the event of overload if it cannot be used in a normal operating situation	
Manual bypass for maintenance	
Battery monitoring	
Protection against deep discharge of batteries	
Facility for parallel operation	
Degree of efficiency: > 94% in on-line operation	
Maximum load crest factor: > 3	
Noise level: < 50 dBA	
Guarantee from start-up: 1 year	
Monitoring module with display and SNMP interface	
Run-down of Windows and UNIX machines.	
Brand	
Battery lifetime: at least 6 years.	



**ANNEXE B: RFQ – Quotation Form**

Quotation for must be completed in English, signed and returned to AIMS prior the indicated closing date/time. The quotation must be in accordance with the instructions contained in this request.

The undersigned, having read the term and conditions of Quotation No 17/006 set out in the attached document, hereby offers to supply the services specified in the RFQ at the price quoted, in accordance with any specifications stated and subject term to the Term and Condition set out or specified in the document.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Name and Title: Company** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Tel No:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Amount Offer** \_\_\_\_\_

**Payment term 30 day accepted**



**PREVIOUS EXPERIENCE FORM – ANNEXE C**

Description of goods/services/works	Country	Total amount of Contract	Contract identification and title and contact detail client	Year project was undertaken

Authorized signature \_\_\_\_\_

Date \_\_\_\_\_